

# INTACH Bangalore Chapter

## NOTICE INVITING 'EXPRESSION OF INTEREST' (EOI) FOR EMPANELMENT OF CONSERVATION ARCHITECTS/ FIRMS

Date: December 2, 2016

INTACH Bangalore Chapter intends to empanel reputed conservation architects / architects/ firms, who have specialized and have experience in heritage related projects in any of the following categories:

### **Category A: Listing And Documentation**

*(The nature of the projects here would involve listing, including preparing detailed inventories, of heritage precincts, places and buildings of historic values, etc. Documentation works which involve Measured Drawings and Analysis of heritage buildings)*

### **Category B: Restoration**

*(The nature of projects in this category would involve documenting, condition assessment of heritage structures, preparation of conservation strategies and preparation of Detailed Project Reports which would include estimates, scope of work, detailed specifications, methodology, tender documents and project management)*

### **Category C: Adaptive Reuse**

*(The nature of projects in this category would involve, besides restoration works, renovation of interiors in keeping with conservation principles, conceptual plans, preparation of Detailed Project Reports which would include estimates, scope of work, detailed specifications, methodology, tender documents and project management)*

### **Category D: Planning of Heritage Precincts**

*(The nature of projects in this case will involve in identification of heritage zones, planning rules, regulations, development guidelines for historic precincts, areas, towns etc)*

"Expression of Interest" is thus invited from leading reputed experienced conservation architects/firms (Consultants) in their capacities as individuals, firms or companies who are already working in any or all of these areas for atleast three years previous to date of notice.

Interested conservation architects / firms are asked to send the following details to empanel with Intach Bengaluru Chapter. The empanelment will be with the chapter alone and does not empanel them with any other chapter or Architectural Division of INTACH.

A Consultant can submit Expression of interest for any one or more than one category of the consultancy services, subject to fulfillment of prequalification and eligibility criteria.

1. Complete profile about the Individuals / Firms including (in the prescribed format)
  - i. CV of the firm (Annexure I)
  - ii. CV of in-house key people with qualifications (Annexure II)
  - iii. CV of associated professionals with qualifications (Annexure III)
  - iv. Key heritage projects undertaken
  - v. Value of the project, agency and the year of completion.
2. List of works undertaken of Heritage Buildings along with before & after pictures (Annexure IV)
3. Testimonials from clients worked with, regarding satisfactory completion of assignments.
4. Details about annual revenue for last three years certified by CA (Annexure V)

### **Eligibility Conditions**

- Work experience of completing at least ONE Heritage Project during last three years in the category applied. Services rendered, with names of the clients for whom the work has been done should be submitted.
- In respect of Category B & Category C, the value of the completed Heritage Project should be a minimum of Rs 35 lakhs.
- At least one of the key persons should have a Masters Degree in Heritage Conservation or equivalent from any recognized University.
- Should be registered with Council of Architecture.

Applications duly completed in all respects and attested by authorized person must reach Convenor, INTACH, Bengaluru Chapter, No. 108, 43<sup>rd</sup> main, Ideal Home Society, Raj Rajeshwari Nagar, Bengaluru-560098 on or before December 30, 2016, 3.00 PM. A soft copy

of the application may also be sent to [intach.blr@gmail.com](mailto:intach.blr@gmail.com). For any details and clarification the undersigned can be contacted during office hours on work days.

The final discretion to empanel any conservation architect/firm is with the Convenor, Intach Bengaluru Chapter.

Firms will be selected for empanelment on the basis of information submitted. The eligible Applicants will be requested to make presentation on their capability, if required.

An agreement/MOU shall be signed between the empanelled consultant and INTACH Bangalore Chapter.

INTACH Bangalore shall be free to award the work on suitable rates to any of the empanelled consultants, which it considers appropriate.

INTACH Bangalore Chapter reserves the right to accept or reject any or all the offers without assigning any reasons thereof.

**Convenor INTACH Bangalore Chapter**

**Annexure I**

**FIRM / COMPANY PROFILE**

1	Name of applicant with full address	
2	Mobile No.	
3	Telephone No.	
4	Email	
5	Whether the firm is an individual, proprietary concern, a Registered Partnership firm or a Limited Company.	
6	Name and address of the Key Person	
7	Place of Business	
8	Council of Architect Registration Number	
9	Date & Year of Establishment of firm	
10	Number of years of experience in Consultancy Services in the relevant area/category	
11	PAN Number	
13	Membership of professional organizations:	
14	Any other important information about the organization	

Signature of Authorized Signatory of Applicant (s)

**Annexure II**

**Details of Key personnel / In-house full time experts presently working in the organization / firm of the applicant**

<b>Sl. No</b>	<b>Name of the Key person / Expert</b>	<b>Qualifications</b>	<b>Professional Experience and Details of work carried out (including key heritage projects undertaken and value of such projects)</b>	<b>Number of years of experience</b>	<b>Number of years working with the firm / applicant</b>	<b>Enclose CV</b>

Signature of Authorized Signatory of Applicant (s)

**Annexure III**

**DETAILS OF ASSOCIATED KEY PERSONNEL / EXPERTS**

<b>Sl. No</b>	<b>Designation</b>	<b>Name</b>	<b>Qualification</b>	<b>Professional Experience and Details of work carried out (including key heritage projects undertaken and value of such projects)</b>	<b>No. of experience years</b>	<b>Date since Associated with the firm</b>	<b>Enclose CV</b>

Signature of Authorized Signatory of Applicant (s)

**Annexure IV**

**WORK EXPERIENCE**

<b>Sl. No</b>	<b>Client organization for which work was carried out</b>	<b>Brief details of Projects (if part of another organization, give details of Role)</b>	<b>Project Value &amp; Year of completion</b>	<b>Work Order /Testimonials/Attached (YES/NO &amp; Pg. No.)</b>

**Please enclose before and after pictures as a part of Testimonial**

Signature of Authorized Signatory of Applicant (s)

**Annexure V**

**FINANCIAL INFORMATION**

The Gross Annual Turnover (as submitted by the applicant to the Income Tax Department) to be duly certified by the Chartered Accountant:

<b>Financial Year</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Gross Annual turnover</b>			
<b>Income from Heritage projects</b> (related to any of the 4 categories)			

Signature of Chartered Accountant with Seal

Signature of Authorized Signatory of Applicant (s)



## Declaration by the Applicant

I/We-----having our office at -----

-----  
-----  
offer to provide the consultancy services for the categories of -----  
in accordance to your Expression of Interest dated 10th November 2016  
(EoI).  
-----.

I/We have read all the Terms & Conditions of the EoI floated by INTACH Bangalore Chapter and agree to abide by all the Terms & Conditions set forth therein.

We hereby submit our proposal with all required documents and confirm that all the information provided are true.

We understand INTACH Bangalore Chapter is not bound to accept any proposal it receives.

Yours sincerely,

Date:

Signature:

Name of Firm:

Address: